

1-9-1975

Board of Trustees Meeting Minutes 1975-01-09

Bowling Green State University

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Proceedings, Trustees Bowling Green State University

November 7, 1974
January 9, 1975

CL-75674 ERIKSEN WHOLESALE CO., TOLEDO, OHIO

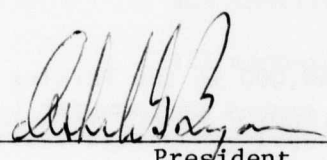
Next Meeting of the Board

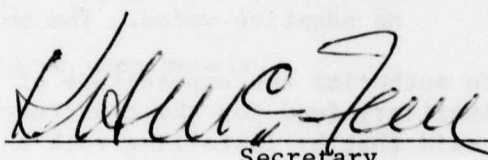
Mr. Bryan announced that the next regular meeting of the Board is scheduled for January 16, 1975. In the event of the need, a special meeting will be called for consideration of any item. The trustees will meet with the members of the Faculty Senate in a forum on December 3, 1974, and also are invited to attend the Fall Quarter Commencement Exercises on December 14 at 10:00 a.m. in the University Union Ballroom.

Adjournment

The meeting was declared adjourned at 11:50 a.m.

js


President


Secretary

Bowling Green, Ohio
January 9, 1975

After due notice, the Board of Trustees met in the Ohio Suite, University Union, with the following members present: Ashel Bryan, Chairman; Charles Shanklin, Vice Chairman; John Lipaj; Frazier Reams, Jr.; Norman Rood; Robert Savage; S. Arthur Spiegel; and Anita Ward. Donald Simmons was unable to be present but had attended the January 8 meeting of the Finance Committee.

Also attending were President Hollis Moore; K. H. McFall, Secretary to the Board of Trustees; Ramona Cormier, Faculty Representative; Dennis Bottonari, Assistant Student Representative; Joseph Balogh, Dean, College of Health and Community Services; Richard Brown, University Architect; Charles Coddington, Acting Director, Physical Plant; Richard Eakin, Vice Provost for Student Affairs; Richard Edwards, Executive Assistant to the President; David Elsass, Dean, College of Education; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; J. Paul Kennedy, Director, School of Music; Jean Kincaid, Assistant Professor of Home Economics; Homer Kuenzli, Resident State Examiner of Ohio; Vivian Lawyer, Coordinator of Human Resources, Office of Resource Planning; Attorney C. Richard Marsh; Eric McCready, Assistant to the Provost; A. Inghram Milliron, Director, Residence Auxiliary Services; Paul Nusser, Treasurer and Controller; David Pope, Associate Professor of Performance Studies; Alice Rau, Chairman, Firelands Branch Advisory Board; M. Douglas Reed, Dean, Firelands Campus; Elton Ringer, Associate Vice President of Resource Planning; Kenneth Rothe, Provost; J. C. Scheuerman, Vice President for Operations; Fred Williams, Chairman, Department of Library and Educational Media; representatives of the press; and a number of observers.

The Chairman called the meeting to order at 10:10 a.m. and asked if there were corrections or additions to the minutes of the November 7, 1974, meeting which had been distributed to each member.

No. 31-75 It was moved by Mr. Spiegel and seconded by Mrs. Ward that the minutes of the November 7, 1974, meeting be approved. All members present voting "aye"--the motion was approved unanimously.

Report of the Finance Committee

Mrs. Ward, Chairman, said that the Finance Committee had met on January 8--with all members present--and agreed to make the following recommendations:

1. To grant an easement to the City of Bowling Green for the use of five feet of land on the First Street border of University owned inlots 980, 3688 and 3689 for installation of sewers and water lines, and for street improvements. She added that the University had petitioned for this street improvement several years ago, that there will be assessments in the amount of about \$33,000 to be paid by the University, that these improvements will add to the value of the inlots, and that the street improvements will be of great assistance to our students who traverse First Street daily.

No. 32-75 It was moved by Mrs. Ward and seconded by Mr. Lipaj that the following Resolution--with attached* exhibits--be approved: * Exhibits "A" and "B" written on page 460.

RESOLUTION

Be it resolved by the Board of Trustees of Bowling Green State University that in keeping with Section 3345.18 of the Ohio Revised Code, the Board hereby grants to the City of Bowling Green, Ohio, the right to use for street, utility, sidewalk, and related construction purposes only, the lands as described on Exhibit "A" and Exhibit "B" attached hereto, to be used as a public street, now known as First Street, subject to a reserved right of this Board of Trustees, its successors and assigns, to use, improve, and permit the use and improvement of such land for buildings, structures, and other uses and purposes as shall not interfere with the use granted for street purposes.

Be it further resolved that a certified copy of this Resolution be transmitted to the Auditor of State for drafting of the above grant, executed in the name of the State, signed by the Governor, countersigned by the Secretary of State, and sealed with the great seal of the State as provided by Section 5301.13 of the Ohio Revised Code.

The Secretary conducted a roll call vote with the following results: Eight affirmative votes--Mr. Bryan, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Savage, Mr. Shanklin, Mr. Spiegel and Mrs. Ward; no negative votes. The motion was declared approved.

2. To authorize the expenditure of \$37,000 from the Special Project Fund for the construction of office facilities under the mezzanine in the new warehouse building. Mrs. Ward said that this amount will permit the creation of 1250 square feet of offices for warehouse personnel, 120 square feet of corridor, 145 square feet of storage space, a 235 square foot bid room, and the equipping of 2000 square feet with ceiling, heating

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system, and lighting fixtures which then will be available in the future for use by the staff of the Procurement Department.

President Moore added that the construction of these offices will centralize functions and thus permit a net reduction of one in the manning table.

No. 33-75 It was moved by Mrs. Ward and seconded by Mr. Lipaj that authorization be given for the allocation of \$37,000 from the Special Project Fund for the construction of office facilities in the new warehouse building.

The Secretary conducted a roll call vote with the following results: Eight affirmative votes-- Mr. Bryan, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Savage, Mr. Shanklin, Mr. Spiegel, Mrs. Ward; no negative votes. The motion was declared approved.

3. To authorize the expenditure of \$23,000 from the unencumbered balance of \$48,000 in the Parking Services Auxiliary fund for the construction of a rock base addition of 144 parking spaces to Commuter Lot 5. Mrs. Ward said that by installing rock base now the parking spaces can be used this spring--whereas the installation of black top could not be completed until later--possibly late summer. Mr. Lipaj said there is an advantage in using the rock base for parking now--in that such use would assist in packing it prior to later installation of the hard surface.

No. 34-75 It was moved by Mrs. Ward and seconded by Mr. Lipaj that authorization be given to expend \$23,000 from the unencumbered current fund balance in the Parking Services Auxiliary for the construction of a "rock base only" extension of Commuter Lot 5 to permit parking of 144 additional cars.

The Secretary conducted a roll call vote with the following results: Eight affirmative votes-- Mr. Bryan, Mr. Lipaj, Mr. Reams, Mr. Rood, Mr. Savage, Mr. Shanklin, Mr. Spiegel and Mrs. Ward; no negative votes. The motion was declared approved.

Attachments to Resolution 32-75 - Easement for First Street Improvement:

EXHIBIT "A"
LEGAL DESCRIPTION
STATE OF OHIO

Being a part of Inlot No. 3689 and Inlot No. 3688 in the plat of the Subdivision of Outlot No. 99 in the City of Bowling Green, as recorded in Volume nine (9), Page 1 Wood County Plat Records and being more particularly described as follows:

Beginning for the same at the Southwest corner of Inlot No. 3689; thence North on and along the West line of said Inlot 3689, a distance of five (5.00) feet to a point; thence East on and along a line parallel to the South line of said Inlot No. 3689 and Inlot No. 3688, a distance of ninety-two (92.00) feet more or less to a point in the East line of said Inlot No. 3688; thence South on and along said East line, a distance of five (5.00) feet to the Southeast corner of said Inlot No. 3688; thence West along the South line of said Inlot No. 3688 and Inlot No. 3689, the same being the North line of First Street, a distance of ninety-two (92.00) feet more or less to the point of beginning.

Containing one hundredth (0.01) of an acre of land, more or less.

EXHIBIT "B"
LEGAL DESCRIPTION
STATE OF OHIO

Being a part of Inlot No. 980 and part of the vacated alley adjoining said Inlot on the East side all in the Troup Addition to the City of Bowling Green, Ohio as recorded in Volume three (3), Page 117, Wood County Plat Records; also a part of the Southeast one-quarter (1/4), southwest one-quarter (1/4), Section nineteen (19), Town five (5) North, Range eleven (11) East, City of Bowling Green, Wood County, State of Ohio and being more particularly described as follows:

Beginning for the same at the Southwest corner of said Inlot No. 980; thence North on and along the West line of said Inlot, the same being the East line of Troup Avenue, a distance of five (5.00) feet to a point; thence East on and along a line parallel to the South line of said Inlot which is also the North line of First Street, a distance of two hundred ninety-four and forty hundredths (294.40) feet, more or less, to a point; thence South on and along a line parallel to the East line of said Inlot, a distance of five (5.00) feet to a point in the North line of said First Street; thence West on and along said North line a distance of two hundred ninety-four and forty hundredths (294.40) feet more or less to the point of beginning.

Containing thirty-five thousandths (0.035) of an acre of land, more or less.

In summary, Mrs. Ward added that the Finance Committee recommends that the University begin consideration of updating and/or revising the 1966 Long Range Plan for Land Use. She added that committee members believe that the 1966 Plan has served its purpose well but that recent changes in enrollment patterns, academic emphases, needs for recreational facilities and attitude of the State toward financing of capital improvements give high priority to the updating of this Plan.

Report of the Committee to Update Trustee Bylaws

Mr. Spiegel, chairman of the ad hoc committee, said that he, Mr. Bryan and Mrs. Ward had consulted with President Moore, Attorney C. Richard Marsh and Richard Edwards in the development of recommended changes in existing Bylaws.

No. 35-75 It was moved by Mr. Spiegel and seconded by Mrs. Ward that in compliance with the following excerpt from Amended Substitute House Bill 86 -- the 1973-75 appropriations act -- the revised Bylaws of the Board of Trustees be approved and that this motion be duplicated and attached to the official copy and all duplicated copies of the Bylaws which are distributed: (See page 468 - Revised Bylaws of the Board of Trustees - approved 1-9-75)

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"The general assembly hereby declares its expectation that the authority of government vested by law in the board of trustees and in the boards of directors of state-assisted institutions of higher education shall in fact be exercised by said boards. Boards of trustees and boards of directors may consult extensively with appropriate student and faculty groups. Administrative decisions about the utilization of available resources, about organizational structure, about disciplinary procedure, and about administrative personnel shall be the exclusive prerogative of boards of trustees and boards of directors. Any delegation of authority by a board of trustees or by a board of directors shall be accompanied by appropriate standards of guidance concerning expected objectives in the exercise of such delegated authority and shall be accompanied by periodic review of the exercise of this delegated authority to the end that the public interest in contrast to any institutional or special interest shall be served."

All members present voting "aye"--the motion was approved unanimously.

Proposal to Create a College of Musical Arts

President Moore said that it was just two years ago that the trustees had approved the addition of the first new college in over thirty years and that now an additional new college is being recommended for approval. He traced the history of music offerings from the departmental stage to the School of Music designation in 1970 and added that the progress of music during the past four and one-half years is a sound basis for the establishment of a college as is proposed today.

He asked Provost Rothe to discuss the proposal and to call upon the representatives of the School of Music who may want to speak.

Dr. Rothe stressed the rationality of the proposal from an organizational standpoint. He pointed out that since 1970 none of the impetus for the preparation of public school music teachers has been lost, but that the School has built from that into the performance area and its relationship to the surrounding community. One of the most important goals of the new college will be to provide instruction in arts management. The staff will work closely with the College of Business Administration to develop a curriculum to educate students in the area of management of the arts from a business standpoint. Dr. J. Paul Kennedy, Director of the School of Music, then expressed the goals of the new college as "educating a few to earn a living with music, and educating the many to learn to live with music," the latter being the public outreach mission. Also speaking in support of the proposal were Mr. Pope and Dr. McCready.

In discussion of the added costs for implementation of the proposal, Dr. Rothe explained that the new position of assistant dean would be the only additional staffing request for the 1975-76 budget year.

No. 36-75 It was moved by Mr. Shanklin and seconded by Mr. Spiegel that authorization be given to change the status of the School of Music to a College of Musical Arts, effective January 9, 1975.

In discussion, Mr. Bryan expressed approval of creating the new college but said he would abstain from voting because a projection of added costs was not included in the proposal.

Upon call for the question, seven members voted "aye"--Mr. Bryan abstained. The motion was declared approved.

Proposals for New Degree Programs

President Moore said that two of the programs are sponsored by the College of Health and Community Services and one emanates from a department in the College of Education. He asked Dr. Rothe to present the programs with the assistance of representatives from the two colleges.

Dr. Rothe said that each of the three programs has strong employment orientation, each is needed in the area served by the University and each will attract both present and entering students.

Criminal Justice

Dean Balogh described the criminal justice program as a culmination of ten years of preparation for such an offering and added that the program had excellent possibilities for attracting assistance from Federal law enforcement administration.

He emphasized that this program is a solid step forward in the cooperation of higher educational institutions in Northwest Ohio--inasmuch as it includes a combination of studies with Michael J. Owens Technical College. He anticipates later similar cooperation with Terra Technical College and Northwest Technical College.

No. 37-75 It was moved by Mr. Rood and seconded by Mr. Savage that the program leading to the degree of Bachelor of Science in Criminal Justice with Specializations in Law Enforcement and Corrections be approved as recommended by Dean Joseph Balogh of the College of Health and Community Services, the Academic Council, Provost Kenneth Rothe, and President Moore.

All members present voting "aye"--the motion was approved unanimously.

Gerontology

Dr. Kincaid described the program in gerontology as being in a field which is just now coming into its own. She said that this will probably be the only such program in this area and that, until now, workers with elderly people had to be trained through on-the-job experience. Under this new program, workers will have much better preparation. It is anticipated that graduates will have many opportunities for employment.

No. 38-75 It was moved by Mr. Rood and seconded by Mr. Savage that the program leading to the degree of Bachelor of Science with Specialization in Gerontology be approved as recommended by Dean Joseph Balogh of the College of Health and Community Services, the Academic Council, Provost Kenneth Rothe, and President Moore.

All members present voting "aye"--the motion was approved unanimously.

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Educational Media

At Dr. Rothe's request, both Dean Elsass and Dr. Williams discussed the proposed program leading to the Master of Education in Educational Media. Dean Elsass recommended this as a well conceived, carefully prepared proposal from a department with a faculty highly qualified to offer the courses leading to this degree.

Dr. Williams added that this is a field in which the demand for qualified personnel is strong, that the projected cost is within reason and should be matched by subsidy and tuition income within three years, and that experts in the field agree that this is a valid proposal.

No. 39-75 It was moved by Mr. Lipaj and seconded by Mrs. Ward that the program leading to the degree of Master of Education in Educational Media be approved as recommended by Dean Charles Leone, the Graduate Council, Provost Kenneth Rothe, and President Moore.

All members present voting "aye"--the motion was approved unanimously.

Revision of the Bylaws of the Firelands Campus Advisory Board and Reappointment of Two Members of the Board

Chairman Bryan introduced Alice Rau of Huron, Chairman of the Firelands Campus Advisory Board, who asked Dean Douglas Reed to report on the proposed revision in the Firelands Board Bylaws. He said the revision of the Bylaws is merely reflection of a desire to update them to be more in line with the philosophy of operation of the Advisory Board.

No. 40-75 It was moved by Mrs. Ward and seconded by Mr. Savage that the following Revised Bylaws, Firelands Campus Board, be approved to become effective January 9, 1975.

All members present voting "aye"--the motion was approved unanimously.

BYLAWS
FIRELANDS CAMPUS BOARD
BOWLING GREEN STATE UNIVERSITY

(REVISED)

ARTICLE I

NAMESection 1

The name of this Board shall be the Firelands Campus Board.

ARTICLE II

PURPOSESection 1

The purposes of this Board shall be to advise, counsel and assist the Board of Trustees of Bowling Green State University, hereinafter called "The University," in matters pertaining to the Firelands Campus of the University including, but not limited to the following:

- a. Interpreting the needs of higher education in the Firelands Campus area and recommending how these needs can best be met by the University.
- b. Counseling with the Firelands Campus Dean and University Representatives concerning programs of study that will meet these needs.
- c. Aiding in interpreting to the public the goals of the Firelands Campus.
- d. Investigating, recommending and implementing means of enhancing the resources of the Firelands Campus.
- e. Counseling with the Firelands Campus Dean and Representatives of the University concerning student services outside the academic areas.
- f. Assisting in developing a program of student financial aid and identifying sources of funds to support the program.

ARTICLE III

MEMBERSHIPSection 1

The membership of this Board shall consist of twenty-three (23) voting members, including eighteen (18) county representatives--nine (9) from Erie County, six (6) from Huron County, and three (3) from Ottawa County; the President of the University or his designate; the Provost of the University; the Dean of the Firelands Campus; the Chairman of the Firelands Campus Faculty Association; and the President of the Firelands Campus Student Advisory Board.

Section 2

As of the effective date of these Revised Bylaws, the eighteen (18) members of this Board representing the three (3) counties are the following persons whose term shall expire at the annual meeting in the year indicated following their respective names:

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January 9, 1975

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ERIE COUNTY

Gerald Swank	1976
Cecil Weatherspoon	1977
James McCrystal	1977
Alice Rau	1978
Ethel Swanbeck	1979
(vacancy)	1979
Melvyn Stauffer	1978
Jay Wagner	1975
Wallace Glenwright	1975

HURON COUNTY

Mildred Burns	1976
R. Hollis Matherly	1977
Patricia Fisher	1978
Royce Jennings	1979
Dale Crossen	1978
Dale Olsen	1975

OTTAWA COUNTY

J. Keith Pearson	1976
Joan Loeffler	1979
Paul Moon	1975

Section 3

No county representative shall be elected to more than two (2) consecutive full terms on the Board of the Firelands Campus. Each full term shall be for four (4) years.

Section 4

With respect to the memberships of each of the eighteen (18) county representatives, a vacancy shall occur upon the death, resignation, removal of residence from the county represented, disability as determined by this Board or unexcused absence from three (3) consecutive meetings of this Board.

Section 5

The Board of Trustees of the University shall have the power to fill any vacancies in the eighteen (18) memberships representing the three (3) counties, whether such vacancies arise under the next preceding section or as a consequence of expiring terms, or otherwise. This Board and the public at large, not earlier than six (6) months or later than two (2) weeks prior to the annual meeting this Board may make nominations to the Board of Trustees of the University. In filling such vacancies, it is expected that the Board of Trustees of the University will provide appropriate representation for the three (3) county area identified above.

ARTICLE IV

OFFICERS

Section 1

At its annual meeting, this Board shall elect from its own membership a President and a Vice-President and shall elect either from within or without its membership a Secretary and a Treasurer and any other officers, subordinate officers or assistant officers as this Board may determine to be necessary or desirable.

Section 2

The terms of the officers shall be for one (1) year and they shall take office immediately upon election.

Section 3

The powers and duties of the officers shall be as prescribed by the Board of Trustees of the University, by this Board, and as their titles by general usage would indicate and such as is required by law.

ARTICLE V

MEETINGS

Section 1

This Board shall hold regular meetings at such times and upon such dates as may be determined upon from time to time by this Board, in the months of September, December (which shall be the annual meeting), February and April. The President or Vice-President of this Board may, and upon written direction of any three (3) members thereof, call a special meeting of this Board. Notice of all meetings shall be communicated by the Secretary to all members of this Board.

Section 2

A majority of the members of this Board shall constitute a quorum for conducting any business of this Board and a majority of the votes cast shall be sufficient for any action of this Board.

Section 3

Roberts' Rules of Order shall govern the conduct of the meetings of this Board.

ARTICLE VI

COMMITTEES

Section 1

This Board shall authorize and define the powers of all committees of this Board.

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Section 2

Until otherwise directed by this Board, the committees thereof shall be the following, with the responsibilities indicated:

Executive Committee, consisting of the officers, the Dean of the Firelands Campus and two (2) other members of this Board (to be elected by this Board at the annual meeting), with the responsibility of planning the agenda of the meetings of this Board and of conducting the affairs of this Board between the meetings thereof, subject to ratification by this Board.

Committee on Academic Affairs, with the responsibility of (a) interpreting the needs of higher education in the area and recommending how these needs can best be met by the University and (b) counseling with the Firelands Campus Dean and Representatives of the University concerning the programs of study that will meet these needs.

Committee on Public Affairs, with the responsibilities of (a) counseling with the Dean of the Firelands Campus of the University concerning student services outside the academic areas and (b) assisting in developing a program of student financial aid and identifying sources of funds to support the program.

Committee on Resources, with the responsibility of investigating, recommending and implementing means for enhancing the resources of the Firelands Campus.

Section 3

The Dean of the Firelands Campus of the University shall be a member of the Committees on Academic Affairs, Public Affairs, Student Affairs, and Resources and the Provost of the University shall be a member of the Academic Affairs Committee. The president of this Board shall appoint all other members of the Board's committees, subject to confirmation by this Board.

ARTICLE VII

FUNDSSection 1

This Board shall prescribe the forms and procedures for receiving and disbursing all funds due or entrusted to it.

Section 2

This Board shall designate the depository or depositories of the funds of this Board and the officer or officers thereof which shall sign the checks thereof.

ARTICLE VIII

AMENDMENTS

These Bylaws shall be amended from time to time as prescribed by the Board of Trustees of the University and may be amended by a two-thirds (2/3) vote of this Board providing that any such amendment adopted by this Board shall not become effective until three (3) months after a copy thereof has been delivered to the Board of Trustees of the University and shall not become effective at all if within such three (3) month period the Board of Trustees of the University shall advise this Board that the Board of Trustees of the University has vetoed such amendment.

No. 41-75

It was moved by Mrs. Ward and seconded by Mr. Reams that approval be given to the reappointment of Melvyn Stauffer and Dale Crossen to four-year terms on the Firelands Campus Board.

All members present voting "aye"--the motion was approved unanimously.

Legal Designation of Appointing Authority for Classified Employees

President Moore explained that this is a proposed action which is recommended by State officials.

No. 42-75

It was moved by Mr. Shanklin and seconded by Mr. Lipaj that, pursuant to the provisions of Chapter 124, Revised Code, the Director of Personnel Services is hereby designated as the appointing authority for classified service employees at Bowling Green State University.

All members present voting "aye"--the motion was approved unanimously.

Grants and Contracts

At President Moore's request, Annette Johnson, Director of Non-Credit and Women's Programs, explained a grant received from the Dun Foundation to be used as part of the University's outreach to surrounding towns. The sum of \$4,500 as a matching grant has been received which will be used to plan two town meetings in each of ten surrounding communities as a part of the National Bicentennial Program.

No. 43-75

It was moved by Mr. Savage and seconded by Mr. Reams that grants and/or contracts in the amount of \$277,888.00, as listed for the periods November 1 through November 30, 1974, and December 1 through December 31, 1974, be accepted and expenditures applicable thereto in that amount be authorized.

All members present voting "aye"--the motion was approved unanimously.

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COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

	July 1 through December 31 Fiscal Years to Date	
	1973	1974
I. Research Grants		
A. Federally Sponsored	\$ 119,358.00	\$ 176,852.00
B. Privately and State Sponsored	94,734.95	37,155.57
Total Research Grants	214,092.95	214,007.57
II. Institutes and Workshop Contracts	38,940.00	62,432.00
III. Public Service Grants and Contracts	450,324.15	635,232.31
IV. Program Development and Innovation Grants	145,718.00	607,254.00
V. Equipment Grants	5,000.00	193,390.00
VI. Student Aid Grants	976,174.04	1,310,628.00
Total Grants and Contracts	\$ 1,830,249.14	\$ 3,022,943.88

GRANTS AND CONTRACTS AWARDED
FOR THE MONTH OF NOVEMBER, 1974,
AND FOR THE MONTH OF DECEMBER, 1974

I. Research Grants	
B. Privately and State Sponsored	\$ 2,300.00
II. Institutes and Workshop Contracts	26,000.00
III. Public Service Grants and Contracts	204,473.00
IV. Program Development and Innovation Grants	42,615.00
V. Equipment Grants	2,500.00
Total Grants and Contracts	\$ 277,888.00

Resolutions: Lloyd A. Helms; Carlos A. Jackson

No. 44-75 It was moved by Mrs. Ward and seconded by Mr. Lipaj that the following Resolution be adopted:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of Lloyd A. Helms, Professor Emeritus of Economics, on December 22, 1974; and

WHEREAS, Dr. Helms served Bowling Green State University with distinction from 1938 to 1970 as Assistant Professor, Associate Professor, Professor and Chairman of the Department of Economics; and

WHEREAS, his unique qualities of leadership brought regional and national recognition to the Graduate School of the University during the twelve years he served as Dean from 1955 to 1967; and

WHEREAS, he gave wholeheartedly of his time and energies during all of his 32 years of service to ensure that the quality of research and governance would be at the highest level consistent with excellent teaching; and

WHEREAS, his wise counsel and unselfish leadership nurtured the development and growth of the Central States Institute at the Argonne National Laboratory--which made it possible to update the science backgrounds of hundreds of university staff members in the North Central Region of the United States;

THEREFORE, BE IT RESOLVED, That this Board of Trustees hereby expresses its sincere appreciation for his wise counsel, excellent teaching, loyal leadership, contributions to the advancement of higher education, and extensive influence in the community and the University; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University Board of Trustees and that a copy be forwarded to Gladys, his wife, and to his two children, who survive him.

All members present voting "aye"--the motion was passed.

No. 45-75 It was moved by Mr. Rood and seconded by Mr. Shanklin that the following Resolution be adopted:

RESOLUTION

WHEREAS, the Board of Trustees has learned of the death of Carlos Anderson Jackson on November 14, 1974; and

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WHEREAS, Mr. Jackson served this University with distinction since 1968 as an Assistant Professor of Health and Physical Education and Assistant Football Coach, during two years of which he also was Assistant Director of Admissions; and

WHEREAS, he was widely known and highly respected for his service to his country as a member of the Armed Forces in the Korean conflict, to youth as a teacher in Fostoria Public Schools and to University students as a counselor, teacher and coach; and

WHEREAS, many young persons have been encouraged to attain high levels of achievement as a result of his efforts, and by the example of his character, ability and personal attributes;

THEREFORE, BE IT RESOLVED, That this Board of Trustees hereby expresses its regret at his sudden death and its sincere appreciation for his loyal and outstanding service to his country, to this University and to young people in this region; and

BE IT FURTHER RESOLVED, That this Resolution be spread upon the official minutes of the University Board of Trustees and that a copy be forwarded to Faith, his wife, and to his four children, who survive him.

All members present voting "aye"--the motion was passed.

Personnel Changes

President Moore recognized Homer Kuenzli who will retire in February after a long and successful period of service as Resident Examiner at the University. He extended the best wishes of the staff for enjoyable retirement.

No. 46-75 It was moved by Mr. Reams and seconded by Mrs. Ward that the following personnel changes be approved. All members present voting "aye"--the motion was approved unanimously.

PERSONNEL CHANGES

January 9, 1975

Administration

Resignation

Richard J. Bodamer, Associate Director of Development, effective January 10, 1975, plus accrued vacation of one month. He will enter private business.

ACADEMIC AREA*

Death

Carlos A. Jackson, Assistant Professor of Health and Physical Education and Assistant Football Coach; November 14, 1974

Leaves of Absence

Don K. Rowney, Professor of History, on leave Winter and Spring, 1975

Retirements

Robert D. Henderson, Professor of Management, effective at the end of the 1974-75 academic year (currently on leave of absence)

Resignations

David E. Hathaway, Counseling Psychologist and Assistant Professor in the Counseling Center, effective January 6, 1975

Kirk A. Lehtomaa, Producer/Director, WBGU-TV, effective December 15, 1974

Winston Maddox - Career Counselor in the Student Development Program, effective November 30, 1974

Changes in Assignments, Ranks and Salaries

Evan S. Bertsche, formerly a part-time Lecturer in the Sociology Department, appointed Director and Associate Professor of Social Work, College of Health and Community Services, at a fiscal year rate of \$18,950; effective November 15, 1974

G. Lee Caldwell, College Academic Advisor and Career Counselor in the College of Arts and Sciences, salary increased from \$9,665 to \$11,665 fiscal year rate effective September 1, 1974; inequity adjustment

Mark I. Golden, Assistant Professor of Finance and Insurance, salary increased from \$15,600 to \$16,100 academic year rate effective December 1, 1974; completion of doctoral requirements

Robert W. Hansen, Instructor in Political Science, from \$13,495 to \$13,995 academic year rate effective December 1, 1974; completion of doctoral requirements

Marsha L. Neuman, Academic Counselor in the College of Arts and Sciences, salary increased from \$9,075 to \$11,075 fiscal year rate effective September 1, 1974; inequity adjustment

* Changes and appointments effective since the Board of Trustees meeting November 7, 1974

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Personnel Changes (continued)

Changes in Assignments, Ranks and Salaries

Harvey D. Miner, from Assistant Professor to Associate Professor of Industrial Education and Technology; salary increased from \$15,600 to \$17,600 academic year rate; promotion and salary increase effective September 15, 1974; special services increment

Part-Time Faculty Appointments - Term Contracts

<u>Name/Rank/Area</u>	<u>Salary</u>	1974-75 year; Special <u>Notes and Period of Employment</u>
<u>New Appointments</u>		
Andreas Czerkas, Instructor, German & Russian	\$ 2,375	Winter Quarter, 1975
Jane L. Fryman, Instructor, Educational Foundations and Inquiry	900	Winter Quarter, 1975
Lawrence J. Marzulli, Instructor, Educ. Foundations and Inquiry	900	Winter Quarter, 1975
Homer E. Salley, Professor, Library and Educational Media	1,100	Winter Quarter, 1975

Reappointments

Burdette Corthell, Clinical Supervisor, Student Teaching	3,100	Winter Quarter, 1975
Corazon B. Guillermo, Instructor, Physical Education and Recreation	1,122	Winter Quarter, 1975
David C. Mertz, Instructor, Educational Foundations and Inquiry	900	Winter Quarter, 1975
Winifred Roose, Instructor, Educational Foundations and Inquiry	750	Winter Quarter, 1975
Barbara E. Rothe, Instructor, Health and Physical Education	800	Winter Quarter, 1975
Mary M. Sheffler, Lecturer, Sociology	900	Winter Quarter, 1975
Maryse M. Spears, Instructor, Romance Languages	750	Winter Quarter, 1975
Patricia L. Welt, Instructor, Physical Education and Recreation	1,496	Winter Quarter, 1975
Russell Working, Instructor, Educational Foundations and Inquiry	1,000	Winter Quarter, 1975

Non-Faculty Appointments - Term Contracts

Patricia S. Hannigan, Intern Counselor, Counseling Center	11,000 fyr	1/1/75 - 6/30/75
Daniel R. Schiffer, Graphic Artist, Instructional Media Center	10,400 fyr	12/9/74 - 6/30/75
Elkie Su, Part-Time Research Associate, Chemistry	1,900	11/15/74 - 6/15/75

REPORTS

Faculty Representative

In addition to a written report, which will be placed in the official files, Dr. Cormier stated that the COUGAR (Committee on University Governance and Reorganization) document is to be considered by Faculty Senate and should be ready for consideration by the Board of Trustees in late spring. The Faculty Senate is disappointed that the snow storm of December 1 and 2 caused cancellation of the Forum with the trustees but looks forward to meeting with the trustees on February 11, the day prior to the next meeting.

Student Representative

In the absence of Michael Wilcox, the Assistant Student Representative, Dennis Bottonari, reported that the Recreational Facilities Committee has been at work visiting several institutions--including Boston University, where the architect in charge of facilities is willing to visit Bowling Green State University if asked to do so. The committee also plans to visit the University of Illinois and the University of Indiana with Mr. Rood to view their facilities. He also praised President Moore for his appointment of a committee to review campus safety and to deal with the ammunition issues which caused concern among the students.

Mr. Wilcox's written report was received and placed in the official file.

Food Service

Using visual aids, Mr. Milliron reported that since the inception of the food coupon system in 1971, he has spoken to visitors from more than 40 colleges who have come to the campus and in addition has made presentations on the food service at several national meetings. Several universities have adopted Bowling Green's system.

He stated that the food service costs have remained fairly constant since the inception of the coupon system, despite an increase in the starting wages from \$1.85 an hour in 1971 to \$2.86 an hour this year. In 1971 there were 168 employees in the food service area, compared with 118 now; the morale of the employees is high and they have much pride in their work; annual savings in labor costs are \$274,732 and the savings in food costs are \$393,847, for a total of \$668,579, or \$107.02 per student, per year; the labor savings do not include the expenditures for retirement or other fringe benefits--they reflect payroll savings only, yet a comparison of board rates with those at other universities places Bowling Green as the lowest in the state.

Mr. Milliron reviewed the menu selections and reported that these have been expanded since the coupon system was instituted in 1971 and that the number of hours during which meal service is available has been increased; he summarized the gains received as: (1) increased menu selection, (2) additional dining options,

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(3) reduced food and labor costs, (4) an 80 per cent reduction in waste, and (5) an improved dining atmosphere. In response to a question, Mr. Milliron said that it is difficult to predict whether students would eat in campus dining facilities if the University did not sell them coupon books. He said that the University sells only a few extra coupon books at the end of each quarter, but that students may sell coupon books to each other.

Electricity Consumption Economies

Mr. Scheuerman reported on the economies which have been achieved in electrical consumption on campus. He said that thanks to President Moore an Energy Conservation Task Force Committee was created a year ago, chaired by Professor George Scherff of the Industrial Education Department. As a result of the committee's efforts, the University community has become aware of energy usage. Lights which will not affect reading and safety levels have been turned off, "flick off" signs have been posted throughout the campus, and an energy monitoring computer system has been inaugurated to shut off fans and motors on campus when the peak demands are reached. These actions have reduced the University's electricity bills appreciably, since charges are based on peak demands. If these can be lowered, electric bills will be reduced accordingly. He noted that the increased unit charges for electricity have absorbed almost all of the savings that have been achieved and, as a result, the University is now in a "break-even" situation. On the surface, the economies do not appear to be as great as they actually are unless the amount that would have been spent without conservation is considered.

Mr. Bryan called attention to the following written reports which were given to each trustee and said that these are to be placed in the official trustee file:

Winter Quarter Enrollment and Housing (preliminary reports)
 Student Interchange between the University and the University of Toledo
 Capital Improvements under Construction
 Audit Reports by the Bureau of Inspection and Supervision of the State Auditor:
 National Direct Student Loan Program (NDSL), July 1, 1972--June 30, 1973
 College Work Study Program (CWS), July 1, 1972--June 30, 1973
 Educational Opportunity Grant Program (EOG), July 1, 1972--June 30, 1973
 Head Start Training and Technical Assistance Program, January 1, 1973--December 31, 1973

Next Meeting

The Chairman announced that the next meeting will be on Wednesday, February 12, at 10:00 a.m., in place of Thursday, February 13, and said that it will be preceded by a 3:15 - 5:00 p.m. Forum with the Faculty Senate on Tuesday, February 11.

Adjournment

There being no further business, the meeting was declared adjourned at 12:50 p.m.

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BYLAWS OF THE BOARD OF TRUSTEES
 Bowling Green State University
 Bowling Green, Ohio 43403

APPROVED: JANUARY 9, 1975
 MOTION NO. 35-75

PREAMBLE

The Board of Trustees shall conduct all University affairs in accordance with its responsibilities and powers under the Constitution and laws of the State of Ohio. The following Bylaws are intended to provide the general framework for the functioning of the Board of Trustees as a governing body responsible for the organization, administration, and operation of the Bowling Green State University. Detailed rules and regulations for the organization, administration, and operation of the University may be promulgated, amended, and repealed by the Board of Trustees on its own initiative, or upon the recommendation of the University Administration, Faculty or the Faculty Senate.

ARTICLE I

MEETINGS OF THE BOARD OF TRUSTEES

- Section 1. Regular Meetings. There shall be nine regular meetings, held monthly on the first Thursday, with the exception of June, September, and December. By a majority vote, the Board members may change the date of or eliminate meetings.
- Section 2. Special Meetings. Special meetings shall be held upon the call of the Chairman, or shall be called by the Chairman upon written request of three members of the Board.
- Section 3. Notice, Time and Place of Meetings.
- Notice. Written notice of regular meetings shall be mailed to each Board member by the Secretary to the Board or the Office of the President of the University at least one week prior to the date of the meeting.
 - Time and Place. Unless otherwise stated in the notice of the meeting, all meetings of the Board shall be held at the University at such time as is designated in the notice.
- Section 4. Organization of Meetings. The Chairman of the Board shall preside at each meeting. In the Chairman's absence, the Vice Chairman shall preside, or in the absence of both, a Chairman chosen by the majority of the Board shall preside. The Secretary (or any person appointed by the Chairman) shall perform the duties of the Secretary of the meeting and shall keep the minutes thereof.
- Section 5. Quorum and Manner of Action. A majority of the Board members shall be present at any meeting in order to constitute a quorum for the transaction of business, and a majority of the votes cast shall be sufficient for any action of the Board. A roll call vote shall be necessary

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when acting on motions involving the expenditure of University funds, but on all other matters, a voice vote shall be sufficient except as otherwise herein provided.

Section 6. Conduct of Meetings. All meetings shall be conducted in accordance with the parliamentary procedure outlined in Robert's Rules of Order, Revised.

Section 7. Business to be Considered.

- (a) Introduced by a Board Member. Any proposed action to be introduced by a Board member which shall substantially affect the University policy shall be submitted to the other Board members prior to the meeting at which the matter is to be considered.
- (b) Recommendations by the President of the University. All personnel appointments and all major questions of University policy (including the annual budget) to be recommended by the President of the University shall be submitted either completely or in summary form to each member of the Board prior to the meeting at which the matter is to be considered.
- (c) Other Matters. Any matter coming to the Board other than from a Board member or the President of the University shall be submitted to the Secretary to the Board at least two weeks prior to the meeting at which it is to be considered.

ARTICLE II

OFFICERS OF THE BOARD

Section 1. Number. The officers of the Board shall be a President and a Vice President, who shall be members of the Board, and a Secretary. The said President and Vice President are referred to in these Bylaws as "Chairman" and "Vice Chairman," respectively, and may be referred to by such latter titles.

Section 2. Qualifications, Election, and Term of Office.

- (a) Qualifications. The Chairman and Vice Chairman shall be members of the Board. The qualifications of all other officers shall be determined by the Board.
- (b) Election. The officers of the Board shall be elected annually at the May meeting of the Board. They shall take office immediately following the adjournment of the meeting at which they were elected and shall hold their office through the following May meeting of the Board and until their successors are elected and qualified.
- (c) Term of Office. The Chairman shall be eligible for re-election for one successive term only.

Section 3. Duties of Officers.

- (a) Chairman. When present, the Chairman shall preside at all meetings of the Board, and unless otherwise ordered by the Board, shall appoint members and designate the chairman of any committees. The Chairman shall perform such other duties as usually pertain to the office, and any duties as from time to time may be assigned by the Board. Unless specifically provided to the contrary by the Board, the duties of the Chairman may be assigned to another member of the Board.
- (b) Vice Chairman. At the request of, or in the absence or disability of the Chairman, the Vice Chairman shall perform all the duties of the Chairman, and while so acting, shall have the powers and authority of and be subject to all the restrictions upon the Chairman. The Vice Chairman shall assist the Chairman at the latter's request.
- (c) Secretary. The Secretary shall be responsible for issuing notice of the meetings of the Board if not handled by the President of the University, recording the minutes of all meetings of the Board and distributing them to the members of the Board within thirty days after each meeting, and perform such other duties as from time to time may be assigned by the Board and/or the Chairman except as otherwise herein provided by these Bylaws.

Section 4. Vacancy in Office. In the event of a vacancy in the office of the Chairman, the Vice Chairman shall become Chairman. In the event of a vacancy in any other office, the Chairman shall fill it by appointment.

ARTICLE III

COMMITTEES

Section 1. The Finance Committee. The Finance Committee shall consist of three members to be appointed by the Chairman each year for a one year term beginning July 1. A member shall be eligible for reappointment for one successive year only. The Finance Committee shall review all financial matters which are to be considered by the Board of Trustees.

Section 2. Other Committees. All other committees shall be ad hoc with the term of office of each member terminating when the committee assignment is completed.

Section 3. The Chairman of the Board shall be an ex officio member of each committee, including the Finance Committee.

ARTICLE IV

ADMINISTRATION OF THE UNIVERSITY

Section 1. President of the University. The executive officer of the University shall be the President, who shall appoint the Provost, the Vice Presidents, the Executive Assistant to the President, and such additional officers as the President, with the consent of the Board, may from time to time select. Each such officer shall have the duties and responsibilities as are assigned by the President and each serves at the pleasure of the President.

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- (a) The President. The President as the chief executive officer of the Bowling Green State University shall be responsible for the entire administration of the University, subject to the control of the Board of Trustees. The President shall lead in fostering and promoting education and research as the primary aims of the University. It shall be the President's duty to enforce the Bylaws, rules and regulations and directions of the Board and, as a member of the faculty, interpret to the Board proposals and actions of the faculty. Any authority or responsibility of the President may be delegated to another executive officer or to any other member of the faculty or staff of the University. Delegation of major areas of authority or responsibility shall be reported to the Board.
- (b) Selection and/or Evaluation of President. The selection and periodic evaluation of the President is the responsibility of the Board of Trustees. The Board may utilize representatives of the faculty, administration, student body, and others as appropriate in conducting the selection and/or evaluation.

Section 2. Treasurer. The Treasurer of the University shall be deemed the fiscal officer for all purposes except as may be otherwise specifically provided by the Board, and to perform such functions in connection with the financial affairs of the University as are normally incumbent to that office.

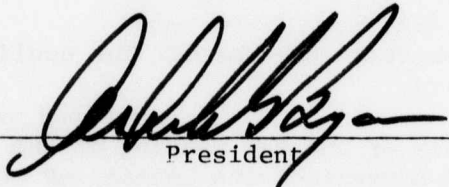
ARTICLE V

BYLAWS

Section 1. Amendment and Repeal. These Bylaws may be amended or repealed by a majority vote of the Board at any regular meeting of the Board, the notice of which having specified that amendment or repeal of the Bylaws is to be considered.

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President


Secretary

Bowling Green, Ohio
March 13, 1975

After due notice, the Board of Trustees met in the Alumni Room, University Union, with the following members present: Charles Shanklin, Vice Chairman; John Lipaj; Frazier Reams, Jr.; Norman Rood; Robert Savage; Donald Simmons; and Anita Ward. Not present for the meeting were Ashel Bryan, Chairman, who was out of the city, and Arthur Spiegel, who was unable to attend. Mr. Shanklin served as Chairman pro tem.

Also attending were President Hollis Moore; K. H. McFall, Secretary to the Board; Ramona Cormier, Faculty Representative; Michael Wilcox, Student Representative; Dennis Bottonari, Assistant Student Representative and newly elected Student Representative for 1975-76; Richard Brown, University Architect; Charles Coddling, Acting Director, Physical Plant; Richard Eakin, Vice Provost for Student Affairs; Richard Edwards, Executive Assistant to the President; Michael Ferrari, Vice President of Resource Planning; James Hof, Vice President for Public Services; Annette Johnson, Director of Non-Credit Courses and Coordinator of Women's Programs; J. Paul Kennedy, Dean, College of Musical Arts; Charles Leone, Vice Provost for Research and Graduate Studies and Dean, Graduate School; Inghram Milliron, Director, Residence Auxiliary Services; Paul Nusser, Treasurer and Controller; Fayette Paulsen, Coordinator of Residence Programs; Kenneth Rothe, Provost; J. C. Scheuerman, Vice President for Operations; Ober Simon, Resident State Examiner of Ohio; representatives of the press; and a number of observers.

Mr. Shanklin called the meeting to order at 10:12 a.m. and asked if there were corrections or additions to the minutes of the January 9, 1975, meeting as reported to each member. There being none --

No. 47-75 It was moved by Mrs. Ward and seconded by Mr. Savage that the minutes of the January 9 meeting be approved. All members present voting "aye"--the motion was approved unanimously.

Report of the Finance Committee

Preliminary to reporting the recommendations of the Finance Committee, Chairman Anita Ward asked Dr. Ferrari to give background information about the Proposed Residence and Dining Hall Budgets for 1975-76. Using visual aids, he

- (1) described the process which is followed in the development, preparation and recommendation of each of three budgets -- Auxiliary Activities, Educational Operations, and Residence and Dining Hall Operations -- noting that (a) in each instance there is an advisory committee consisting of students, appropriate staff and/or faculty members and administrators; (b) hearings are held at which budget requests are reviewed with the budget administrator; (c) expenditures are related to the objective for the area--in the case of residence halls and dining halls, to give the highest possible quality of food and service at the least cost to the student; (d) requests are reviewed by the President; and (e) the proposed budget is submitted to the Finance Committee and the Board of Trustees;
- (2) listed the following as causes for an increase in the budgets this year:
 - (a) increased wages for classified personnel because of mandated step increases under civil service with no state reimbursement to the University;
 - (b) increases in cost of utilities, supplies and equipment;
 - (c) increased raw food cost;
 - (d) a decline in summer conference income--caused by the action of many off-campus organizations to reduce this type of expenditure;
 - (e) increase in the University's contribution--from 10.4% to 12%--to the State Retirement System.